



# USAREUR Bulletin

HQ USAREUR/7A  
Unit 29351  
APO AE 09014



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### Birthday of Martin Luther King, Jr.

The birthday of Martin Luther King, Jr., will be observed on 15 January 2001. The theme of this year's observance is "Remember! Celebrate! Act! A Day On, Not A Day Off!"

Commemorative events will be scheduled throughout USAREUR to mark this observance. Leaders should refer to [USAREUR Pamphlet 600-21](#) and encourage participation in these events within mission constraints.

### Voluntary Leave Transfer

Appropriated fund, U.S.-civilian employees may contribute up to half their annual leave to other employees who need time off for medical or family emergencies.

Employees who have excess annual (use-or-lose) leave should consider donating leave before losing it at the end of the year. Employees who wish to donate excess annual leave should do so before 13 January 2001.

Servicing civilian personnel advisory centers can provide more information on voluntary leave transfer.

## Winter Driving Tips

Winter weather adds extra dangers to driving that require drivers to take additional precautions. To prepare for winter driving, drivers should--

- Check the radiator antifreeze level and vehicle battery.
- Examine windshield wipers for signs of wear and replace them when necessary.
- Ensure that the vehicle heater and defroster are working properly.
- Make sure brakes are properly adjusted.
- Carry a bag of cat litter in the trunk. If the vehicle gets stuck, spread the cat litter on the snow or ice to provide increased traction.

When road and weather conditions are hazardous, drivers should--

- Ensure that the windows, headlights, and taillights are clear of snow and ice before driving. Snow should also be cleared from the hood and roof so it does not blow on to the windshield or rear window when the vehicle is moving.
- Avoid sudden changes in speed or direction when braking, steering, or accelerating; this can cause the vehicle to skid.
- Drive slower than usual and allow more time when turning and stopping. Avoid sudden, heavy pressure on the brake pedal.
- Maintain a distance of at least two or three times greater than normal from the vehicles ahead.
- Use low beams when driving in a snowstorm at night to lessen the glare from light reflecting off falling snow.

If the vehicle starts to skid, drivers should--

- Take their foot off the accelerator.
- Not step on the brake pedal.

- Attempt to get the vehicle lined up with the road. Avoid oversteering.
- Hold the steering wheel firmly.

If the vehicle gets stuck in the snow, drivers should--

- Try turning the wheels from side to side to push snow out of the way.
- Make sure the exhaust pipe is not blocked by snow. A blocked exhaust pipe can cause deadly carbon monoxide to be forced back into the car through the exhaust system.
- Apply slow, steady pressure to the accelerator to give the tires a chance to grip the snow. Avoid spinning the wheels. When possible, pull out slowly and straight ahead.

## Area Support Groups and Base Support Battalions

Appendix A is a current list of area support groups and base support battalions. The list includes unit numbers, community mailroom numbers, and Army post office numbers.

## How to Use This Bulletin

### Appendix A Area Support Groups and Base Support Battalions as of 1 January 2001

Area Support Group (ASG)	APO AE	Base Support Battalion (BSB)	APO AE
6th ASG (Stuttgart), CMR 423	09107		
22d ASG (Vicenza), Unit 31401	09630		
26th ASG (Heidelberg), Unit 29237	09102	233d BSB (Darmstadt), CMR 431	09175
		293d BSB (Mannheim), Unit 29901	09086
		411th BSB (Heidelberg), Unit 29245	09102

		415th BSB (Kaiserslautern), Unit 23152	09227
80th ASG (Chièvres) (NSSG), Unit 21419	09708	254th BSB (Schinnen), Unit 21602	09703
98th ASG (Würzburg), Unit 26622	09244	235th BSB (Ansbach), Unit 28614	09177
		279th BSB (Bamberg), Unit 27535	09139
		280th BSB (Schweinfurt), CMR 457	09033
		417th BSB (Kitzingen), Unit 26137	09031
100th ASG (Grafenwöhr), Unit 28130	09114	282d BSB (Hohenfels), Unit 28216	09173
		409th BSB (Vilseck), Unit 28038	09112
104th ASG (Hanau), Unit 20193, Box 0001	09165	221st BSB (Wiesbaden), Unit 29623	09096
		222d BSB (Baumholder), Unit 23746	09034
		284th BSB (Gießen), Unit 20911	09169
		410th BSB (Bad Kreuznach), Unit 24308	09252
		414th BSB (Hanau), Unit 20193, Box 0003	09165

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